



Chief Innovation and New Schools Officer

Salary: Commensurate with experience

Tour of Duty: 12 Month Position

Location: Detroit, MI

Reports To: Chancellor

To Apply: Submit a current resume via email to eaajobs@eaaofmichigan.org

Our students need your expertise, passion and leadership.

We are looking for highly motivated and skilled talent to join our team at the Education Achievement Authority of Michigan (EAA). We seek individuals who are passionate about transforming the lowest performing schools in Michigan and making a significant difference in the lives of students, parents, principals, teachers, and central office employees.

Currently, the EAA runs fifteen schools of which twelve are direct-run and three are operated by a charter. Under the new leadership of the Chancellor, the EAA is committed to being a system of high-performing schools and not just a school system. We believe that all children are capable of high academic achievement. We continuously seek methods of improvement while enhancing the great work that our teachers, leaders and support staff do on a daily basis. Join our team!

Position Overview

The EAA Office of Innovation and New Schools seeks to employ a Chief Innovation and New Schools Officer (CINSO) to oversee the turnaround management strategy to ensure the implementation and assessment of quality programs, operating plans for new schools, and high-quality blended, rigorous curriculum. The CINSO will lead the Office of Innovation and New Schools and will ensure that the planning, recruitment, authorization, and performance accountability efforts of the OINS are aligned with the EAA vision and the needs of EAA students.

Essential Duties and Responsibilities

The below statements are intended to describe the general nature and scope of work being performed by this position. This is not a complete listing of all responsibilities, duties, and/or skills required. Other duties may be assigned.

- **Develops, leads, and implements the strategic vision for the Charter School Management acquisition process to include:**
 - Working in conjunction with both internal and external key stakeholders to analyze, on both statewide and local levels, the current supply and demand for high-quality educational opportunities
 - Coordinating the application, recruitment, and on-boarding process for potential and/or newly approved Charters

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- Overseeing the management of start-up loans, including reviewing loan applications and confirming eligibility
- Designing an effective and transparent community engagement plan that solicits input from parents, stakeholders and community members in the selection, authorization and placement of charter application process
- **Provides oversight and performance management of existing charter and new schools to include:**
 - Coordinating with the Office of Data and Accountability to complete the annual school assessment process for charter/new schools;
 - Evaluating and school performance metrics, including student performance, financial performance, organizational performance, and adherence to legal and contractual requirements
 - Coordinating all communications and reporting between charter schools, the Education Achievement Authority (EAA), and the Michigan Department of Education (MDE)
 - Coordinating site visits and reporting with other offices within the EAA and MDE, such as Facilities, Special Services, and Finance;
 - Leading the development of recommendations regarding charter school renewal, extension, and revocation.
- **Oversees the policy, procedure and execution of all OINS actions to include:**
 - Ensuring that OINS policies, procedures, and actions are in compliance with State and Federal regulations
 - Ensuring that all policies, procedures and actions of all charter boards, charter management organizations and education service providers are effective and compliant with State and Federal regulations
 - Coordinating all activities related to the Education Achievement Authority (EAA) and the Michigan Department of Education (MDE) Board Meeting preparation

Qualifications

- Minimum of five (5) years' experience in educational leadership, preferably at senior level
- Demonstrated knowledge of PK-12 education policy (local and national), especially in relation to school innovation and reform efforts
- Knowledge of the field of instructional leadership, professional development, academic design, and implementation with a deep understanding of the Common Core State Standards
- Thorough understanding of the educational, community, financial, talent management, and legal/regulatory issues associated with developing and operating schools
- Demonstrated understanding of student and school performance assessment and ability to conduct performance-based school oversight
- Strong writing, communication, and presentation skills, with an ability to motivate and inspire a diverse set of stakeholders toward a common goal



- Exceptional interpersonal skills, with demonstrated success navigating complex environments while building and maintaining relationships, particularly in a time of growth and change.

The Education Achievement Authority does not discriminate against, deny benefits to or exclude participation by any person in its programs, activities or employment on the basis of age, race, sex, color, national origin, creed, religion or handicap.